

BOARD OF DIRECTORS MEETING

JUNE 10, 2010

10:30 A.M.

**OKI REGIONAL COUNCIL OF GOVERNMENTS
720 EAST PETE ROSE WAY
SUITE 420
CINCINNATI, OHIO 45202**

**Web Site: <http://www.oki.org>
E-mail: plan@oki.org**

EXHIBITS

EXHIBIT 1-B

MEETING MINUTES



Ohio · Kentucky · Indiana
Regional Council of Governments

**MEETING MINUTES OF THE
EXECUTIVE COMMITTEE
OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

MAY 13, 2010--10:30 A.M.

OKI BOARD ROOM

- Call to Order

Judge Pendery, President called the meeting to order at 10:40 a.m. with the following members in attendance.

EXECUTIVE COMMITTEE MEMBERS

Judge Executive Steve Pendery, Campbell County Fiscal Court, President
Judge Executive Gary W. Moore, Boone County Fiscal Court
Mr. Ed Humphrey, Clermont County Board of Commissioners, First Vice President
Mr. Jeff Hughes, Dearborn County Board of Commissioners
Mr. Todd Portune, Hamilton County Board of Commissioners, Second Vice President
Mr. Joe Shriver (alternate for Judge Executive Drees), Kenton County Fiscal Court
Mr. Michael Moore (alternate for Ms. Qualls), Cincinnati, Ohio
Ms. Sherry Carran, Covington, Kentucky
Mr. Michael Snyder, Fairfield, Ohio
Mr. Robert Brown, Hamilton, Ohio
Mr. Robert Yoder (representing Ms. Fennell), Newport, Kentucky
Mr. Ken Bogard, Oxford, Ohio
Mr. James T. O'Reilly, Wyoming, Ohio
Ms. Peggy Reis, Anderson Township
Mr. Frank Birkenhauer (alternate for Mr. Ritter), Colerain Township
Mr. David Linnenberg, Green Township
Mr. Robert McGee, Union Township
Ms. Judith Boyko (alternate for Ms. Stoker), West Chester Township
Ms. Christine Matacic, Butler County Association of Township Trustees & Clerks
Mr. Elmo Rose, Warren County Association of Township Trustees & Clerks
Mr. Ken Rehtin, Campbell County Fiscal Court
Mr. Michael Juengling, Butler County Planning Commission
Mr. David Okum, Hamilton County Regional Planning Commission

Steve Pendery
President

Mark R. Policinski
Executive Director

Executive Committee continued:

Ms. Teri Whitmore, Hamilton (City) Planning Commission
Mr. Keith Corman, Resident Member
Mr. Larry Maxey, Resident Member
Mr. Kenneth F. Reed, Resident Member, OKI Treasurer
Mr. Steve Stevens, Northern Kentucky Area Chamber of Commerce
Ms. Kim Satzger, Port of Greater Cincinnati
Mr. Bill Brayshaw, Hamilton County Engineer
Mr. Jim Ude, Indiana Department of Transportation
Mr. Robert Hans, Kentucky Transportation Cabinet
Mr. Hans Jindal, Ohio Department of Transportation
Ms. Minette Cooper, Southwest Ohio Regional Transit Authority
Mr. Andrew Aiello (alternate for Ms. Miller), Transit Authority of Northern Kentucky

BOARD OF DIRECTORS

Mr. Rick Brasington, Madeira, Ohio
Ms. Charlene Hanners, Milford, Ohio
Ms. Kathy McNear, Springdale, Ohio
Mr. Karl Schultz, Clermont County Township Association
Mr. Dennis Andrew Gordon, Northern Kentucky Area Planning Commission
Ms. Kim Lapensee, Warren County Regional Planning Commission
Mr. Timothy Bachman, Fairfield (City) Planning Commission
Mr. V. Anthony Simms-Howell, Ohio Commission on Hispanic/Latino Affairs
Mr. Neil Tunison, Warren County Engineer

GUESTS

Mr. Allen Freeman, D&S Consulting
Mr. Howard Wood, Parsons Brinckerhoff
Mr. Martin Russell, Warren County
Ms. Cindy Wallace, TranSystem
Mr. Andy Fluegemann, ODOT-District 8
Mr. Colin Groth, SORTA
Mr. Roger Kerlin, Northern Kentucky
Mr. Mike Duncan, City of Blue Ash
Ms. J. Rita McNeil Danish, Cincinnati Chamber

LEGAL COUNSEL

Mr. Edward Diller, Taft Stettinius & Hollister, LLP

STAFF

Mr. Mark R. Policinski	Mr. Robert W. Koehler	Ms. Karen Whitaker
Ms. Marilyn Osborne	Ms. Purcy Nance	Mr. Brian Cunningham
Mr. David Shuey	Mr. John Heilman	Mr. Mark Paine
Ms. Summer Jones	Ms. Florence Parker	Mr. Andy Reser
Mr. Andrew Rohne	Ms. Robyn Bancroft	Ms. Jane Wittke
Ms. Sarah Fry	Ms. Margo Lindahl	Mr. Andy Reser
Ms. Regina Brock		

- Announcements

President Pendery reminded everyone to please sign in for attendance purposes.

He stated that this is an Executive Committee meeting, members or their alternates can vote. Board members cannot vote.

President Pendery reminded everyone that the OKI Annual Luncheon is May 24. The deadline for registration is May 14. He encouraged those who had not already registered electronically, to please do so.

ITEM #1: ADMINISTRATIVE

A. President's Report

President Pendery stated that he would like to cancel the July 8, 2010 Board of Directors meeting and to call a meeting of the Board of Directors in place of the Executive Committee on June 10, 2010.

Mr. Reed moved to cancel the July 8, 2010 meeting of the Board of Directors meeting and to call a meeting of the Board of Directors on June 10, 2010 in place of an Executive Committee meeting. Ms. Maticic seconded the motion; motion carried.

B. Approval of April 8, 2010 Board of Directors Meeting Minutes

President Pendery called for corrections and/or additions to the April 8, 2010 Board of Directors meeting minutes.

There being none, Mr. Humphrey moved that the April 8, 2010 Board of Directors meeting minutes be approved as mailed. Mr. Bogard seconded the motion; motion carried.

C. Executive Director's Report

Mr. Policinski provided an update about RIIzs. He reported that Senator Specter was prepared to introduce RIIzs to the Senate when the Philadelphia MPO raised some objections. Mr. Policinski explained that he recently traveled to the MPO to present information regarding RIIzs and answer their questions. They passed a resolution with one no vote. The language for the bill is being finalized. Mr. Policinski stated that a conference call is scheduled for this afternoon with Senator Specter's office. It is hoped that the introduction of the legislation will take place soon, however Senator Specter faces a primary next week. Mr. Policinski added that it is hoped that the legislation will be introduced in the House by Congressman Davis. Interest has also been expressed by Congressman Blumenauer, who will have a significant role in the new transportation bill. Mr. Policinski thanked the Northern Kentucky Chamber for their endorsement of RIIzs.

Mr. Policinski reported that the nationwide Census return rate is 72%, which is the highest rate of return. Every county in the region has surpassed this with return rates between 76-82%. Mr. Policinski credited Mary Luebbers for all of her hard work getting the word out about the Census.

Mr. Policinski reported that every year, Public Service Awards are presented to recognize people who have contributed a great deal to the region. This year Judge Pendery presented awards to Mike Juengling and David Shuey. Mr. Policinski stated that Mr. Juengling began working for the City of Middletown in 1980 and is currently with the Butler County Planning Commission. He has been on the OKI Board since 2001. David Shuey has been with the OKI staff for almost eight years and runs the GIS department. He stated that he is an incredible resource for the region. Mr. Shuey was a past OKI employee of the year.

D. Legislative Update

Mr. Cunningham, Staff, reported on the Legislative Affairs update. He said the Ohio Legislature has been relatively quiet due to Ohio's May 5th primary activity. However, he said, discussions involving Ohio's 3-C passenger rail initiative have been active in the Ohio Legislature. Mr. Cunningham said that in April the Ohio Controlling Board approved a request for \$25 million for preliminary development activities involved with the project. He also said that discussions regarding the 3-C rail project were expected to remain active through the November elections.

Mr. Cunningham said Kentucky's legislature adjourned its 2010, 60-day session on April 15. He added that they were expected to return sometime prior to the end of the fiscal year on June 30 for a special session. He said the special session was necessary because the legislature failed to enact a new two-year state budget.

Mr. Cunningham concluded with reminding the members planning to attend OKI's Annual Luncheon to register for the event by the May 14 deadline. He said the event will be held on May 24.

E. Finance Officer's Report

Ms. Nance, Staff, stated that distributed around the table is the Finance Officer's Report dated May 13, 2010. She stated this report contains financial statements for the period ended March 31, 2010.

Ms. Nance stated that on page 2 is the current information. She stated that as of May 7 OKI had \$122,577 in the PNC checking account, \$3,904 in the HSA/FSA checking account, and \$856,467 in the PNC savings account. She stated that there has been no recent activity on OKI's line of credit and there is no outstanding balance at report date.

Ms. Nance stated that on page 3 is the Balance sheet as of March 31. She stated that Cash and Investments are up about 18% from this time last year. She stated that Receivables are up about 4% from this time last year. She stated that as of March 31 there were \$426,000 in receivables, all of which are outstanding from February and March invoices and no funds outstanding from January and earlier. She further stated that payables are down 62% from this time last year due to the timing of vendor invoices.

Ms. Nance stated that on page 4 is the Revenue information. She stated that as of March 31, OKI is 75% of the way through the budgeted year. She stated that overall revenues are at approximately 59% which is behind budget.

Ms. Nance noted the following items: Federal revenues are behind budget due to timing of New Freedom pass through projects. She stated that local revenues are ahead of budget due to the timing of county funding payments. She further noted that Contributed Services are ahead of budget due to the over-match received by the Ozone and RideShare programs. She stated that this match is non-cash. A line has been added to the report to show fiscal year to date over-match received. She stated that this amount is deducted so the total line represents project budget progress.

Ms. Nance stated that on page 5 is the Expense information. She stated that overall expenses are at approximately 59% which is behind budget.

Ms. Nance noted the following items: Under Category 3, Professional Development is behind budget due to timing of budgeted activities. Under category 4, Technical Consultants is behind budget due to the timing of budgeted contracts and Pass Through Contracts is behind budget due to the timing of New Freedom pass through funded projects. She stated that under category 5, Equipment Repairs and Maintenance is ahead of budget due to the timing of maintenance contracts. Under category 6, Contributed Services are ahead of budget due to the over-match received by the Ozone and RideShare programs. These amounts are deducted so the total line represents project budget progress.

Ms. Nance stated that on page 6 is the General Fund Balance information. She stated that the General Fund Balance has had a net increase of approximately \$56,000 year to date. She stated that the two components of this increase are timing differences and year to date activities. She stated that the timing differences include: \$167,000 increase due to timing of county funding payments and \$177,000 decrease due to application of negotiated fringe and indirect rates. She stated that the remaining \$66,000 increase is associated with year-to-date operations and timing of active projects. She stated that after these changes OKI's current fund balance is \$1,189,000, of this amount \$329,000 is committed to active projects.

Mr. Simms-Howell asked for further explanation regarding in-kind revenue. Ms. Nance explained that the Ozone and RideShare programs receive advertising for which OKI does not pay. The service providers place a value of the service and provide OKI with a listing of the services and market value.

There being no further discussion, Mr. Brayshaw moved that the Executive Committee accept and file the Finance Officer's Report dated May 13, 2010. Mr. Reed seconded the motion; motion carried.

ITEM #2: BUDGET COMMITTEE REPORT

Mr. Reed reported that the Budget Committee met prior to the Executive Committee meeting. He stated that five resolutions were considered which will be brought before the Executive Committee today.

A. Marketing Program for the Regional Clean Air Program

Ms. Fry, Staff, explained that May through September are the critical months for the Regional Clean Air Program. She stated that this Resolution will allow staff to execute the program without delay in a cost-effective manner.

Ms. Fry stated that funding for the Resolution is included in the Work Program and has been approved by ODOT, KYTC and FHWA, and was approved by the ICC and Budget Committees.

Ms. Fry stated that expenditures will be reported back to the Board at the end of the program.

Mr. Reed moved that the Budget Committee recommends to the Executive Committee approval of Resolution 2010-11 for the Marketing Program for the Regional Clean Air Program. Ms. Maticic seconded the motion. Motion carried.

B. RideShare Marketing Campaign

Ms. Jones, Staff, stated that funding for the RideShare marketing campaign is included in the Work Program and was approved by the ICC. She stated that approval of this resolution would allow staff to execute the program without delay in a cost-effective manner.

Ms. Jones explained that the Resolution includes three aspects. The first seeks authority for the Executive Director to enter into agreements exceeding \$30,000. The Resolution also gives authority to enter into an agreement with the vehicle provider for the vanpool program in an amount not to exceed \$120,000. In addition, the Resolution gives authority to enter into an agreement with MORPC to host the RidePro software for four years in an amount not to exceed \$40,000.

Ms. Hinnars questioned where more specifics can be found regarding the RideShare program. Ms. Jones stated that information is available at www.rideshareonline.org or OKI's website.

Mr. Reed pointed out that by having the local rideshare agencies in Ohio partner together with MORPC hosting the RidePro software saves OKI a considerable amount of money.

Mr. Reed moved that the Budget Committee recommends to the Executive Committee approval of Resolution 2010-12 for the RideShare Marketing Campaign. Mr. Humphrey seconded the motion. Motion carried.

C. Authorization to Enter a Contract with Parsons Brinckerhoff for the OKI Regional Freight Plan

Ms. Bancroft, Staff, reported that in response to an RFQ for consultant services, five Statements of Qualification were received. A consultant selection committee reviewed the submittals and is recommending that a contract be authorized with Parsons Brinckerhoff.

Ms. Bancroft explained that a Memorandum of Understanding has been signed with Miami Valley Regional Planning Commission in Dayton. The purpose of the MOU is to allow data collection for the MVRPC region since OKI's Travel Demand Model encompasses both regions. MVRPC will provide up to \$25,000 towards their data collection.

Ms. Bancroft explained that this item is to authorize the Executive Director to execute a contract with Parsons Brinckerhoff in an amount not to exceed \$525,000.

Judge Moore moved to approve Resolution 2010-13 authorizing a contract with Parsons Brinckerhoff for the OKI Regional Freight Plan. Mr. O'Reilly seconded the motion. Motion carried.

D. Resolution Authorizing Renewal of OKI's Line of Credit with PNC Bank in an Amount Not to Exceed \$850,000

Ms. Nance, Staff, explained that on June 10, 2010, the Council's line of credit with PNC Bank will expire. The note is in the amount of \$850,000. She stated that OKI has not drawn on the credit since October 2003.

Ms. Nance stated that the bank has waived all fees and the rate is prime less .5%. She stated that the line of credit will be used only in case of emergency.

Mr. Reed moved that the Budget Committee recommends to the Executive Committee approval of Resolution 2010-14 authorizing renewal of OKI's line of credit with PNC Bank in an amount not to exceed \$850,000. Mr. McGee seconded the motion. Motion carried.

3-B. Transit On-Board Survey for the OKI Region

Mr. Koehler, Staff, described the need for an updated transit on-board survey. He stated that the last time OKI collected information from those using transit was 1995. Mr. Koehler explained that the survey will include a sample of daily peak and off-peak riders on all fixed public-use system routes that operate on each weekday. OKI has partnered with SORTA/Metro, TANK, and CTC transit systems to collect the data. The survey will enable OKI to upgrade the transit mode in the OKI Regional Travel Demand Model. The information will also be provided back to the transit agencies. Mr. Koehler reported that the responses to the RFQ are due tomorrow. Staff will meet with the transit agencies to select a consultant. The start date for the survey work will be July 1.

Mr. Reed moved that the Budget Committee recommends to the Executive Committee approval of Resolution 2010-16 authorizing the engagement of professional services for the conduct of a transit on-board survey for the OKI region. Mr. Jindal seconded the motion. Motion carried. Ms. Maticic abstained.

E. General Operating Budget Discussion

Mr. Reed reported that the Budget Committee finalized their review and approved the budget this morning following an in-depth presentation. The Budget will be available for consideration at the June Board meeting. Mr. Reed encouraged members to look over the document before the June meeting and to be prepared for action.

ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

Mr. Paine, Staff, reported that the ICC met on Tuesday, May 11. He stated that the committee heard an update on the ramp metering project along I-74 from Jay Hamilton of ODOT-District 8. Mr. Paine reported that the ICC reviewed and recommends approval of 4 resolutions that will be presented today, including resolutions for the urban transportation

planning process, updates to the OKI Participation Plan, prioritization of Ohio STP and CMAQ applications and Amendment #26 to the OKI TIP.

A. Certification of the Urban Transportation Process

Mr. Koehler, Staff, stated that each year OKI is required to affirm that the regional transportation planning process is meeting all state and federal regulations. Every fourth year, the Federal Highway Administration and Federal Transit Administration review OKI's process. Mr. Koehler stated that the purpose of this Resolution is to enable OKI's self-certification which enables funding to continue to flow for transportation planning in the region.

Ms. Maticic moved to approve Resolution OKI 2010-15 allowing OKI's certification of the urban transportation process. Mr. Reed seconded the motion. Motion carried.

C. OKI Participation Plan

Ms. Parker, Staff, explained that OKI's Participation Plan describes the process and procedures for use by staff to ensure that OKI has an active public participation process. The Plan also includes maps identifying the five target population groups, namely the low income, minority, elderly, disabled, and zero-car households. Ms. Parker stated that staff regularly reviews the Plan to ensure consistency with federal guidelines for public review and is recommending a few amendments to the Plan.

Ms. Parker stated that staff is recommending that the notification process for a public hearing or public meeting be changed from 30 days to 14 days. Ms. Parker stated that another change that is being recommended is for consistency when referring to OKI's "2030 Regional Plan". From now on, staff will call it the OKI Regional Transportation Plan or the Plan.

Ms. Parker reported that on May 3, staff conducted a Public Hearing to receive comments and input from the general public regarding the proposed amendments to the Participation Plan. The document was also posted on OKI's website. To date, no comments or input have been received. Ms. Parker further reported that the recommended changes were presented to the ICC and the committee recommends the adoption of the amendments to the Participation Plan.

Mr. Aiello questioned what will be done to ensure comments are captured with the reduced comment time frame. Ms. Parker stated that the goal will be to work toward 30 days lead time, however this change will allow a minimum of 14 days in order to have some flexibility in responding to projects that have a short turn-around time. Ms. Parker explained that OKI is taking advantage of social media in order to get the word out about public events.

Ms. Hinnners complimented OKI for the work being done to reach out to EJ communities. She offered her assistance for reaching out to the community through the work she does in the Milford area.

Ms. Hinnners moved to approve Resolution OKI 2010-17 regarding the OKI Participation Plan. Mr. Bogard seconded the motion. Motion carried.

D. Prioritization of Ohio STP/CMAQ Applications

Mr. Paine, Staff, stated that in March, OKI solicited transportation applications from entities located in Ohio for STP and CMAQ funding opportunities. He reported that a total of 33 applications were received—24 highway, 8 transit and 1 non-highway freight project.

Mr. Paine explained that the Environmental Justice Advisory Committee and the Prioritization Subcommittee both reviewed each of the applications received. Their recommendations were presented to the ICC on Tuesday and the ICC concurred with their recommendations.

Mr. Paine provided highlights for each of the applications received. Mr. Paine pointed out that a minimum match of 20% is required for OKI STP or CMAQ federal funds.

Mr. Paine stated that the following highway, transit and non-highway freight projects that were reviewed and ranked on April 27 by the Prioritization Subcommittee of the Intermodal Coordinating Committee are recommended to be funded at the amounts shown with federal STP and CMAQ funds allocated to OKI from ODOT and included in the OKI FY 2012 – 2015 TIP when it is adopted in the spring of 2011:

STP federally funded projects:

	<u>Federal Funds</u>	<u>Match (%)</u>	<u>Project Cost</u>
1. Cinti.-Kennedy Con, Ph. 1	\$6,000,000	\$1,500,000 (20%)	\$7,500,000
2. Cinti.-Kennedy Con, Ph. 2	\$6,000,000	\$1,500,000 (20%)	\$7,500,000
3. Warren Co.-IR 71/Fields Er.	\$2,200,000	\$550,000 (20%)	\$2,750,000
4. Mason-US 42	\$1,736,995	\$1,157,997 (40%)	\$2,894,992
5. Green Township	\$3,663,774	\$1,570,189 (30%)	\$5,233,963
6. Ham. Co-Western Hills Via*	\$3,200,000	\$800,000 (20%)	\$4,000,000
7. BCEO-SR 129	\$1,966,900	\$491,725 (20%)	\$2,458,625
8. Milford-US 50/SR 131	\$1,440,000	\$360,000 (20%)	\$1,800,000
9. Butler County RTA	\$200,000	\$50,000 (20%)	\$250,000
10. Clermont TID-Old SR 74	\$3,000,000	\$750,000 (20%)	\$3,750,000
11. SORTA-Park & Ride Network	\$4,000,000	\$1,000,000 (20%)	\$5,000,000
12. Middletown	\$3,710,000	\$1,990,000 (30%)	\$5,700,000
13. BCEO-Liberty Fairfield	\$1,980,680	\$1,066,520 (35%)	\$3,047,200
14. Ham. Co-Blue Rock/Cheviot	\$3,944,000	\$986,000 (20%)	\$4,930,000
15. But. Co TID-SR 4B Ph. 5A	\$5,360,000	\$1,340,000 (20%)	\$6,700,000
16. Mt. Healthy Signals	\$71,356	\$17,839 (20%)	\$89,195
17. Trenton-Wayne Madison	\$587,577	\$146,894 (20%)	\$734,471
18. Oxford-US 27	\$6,000,000	\$1,200,000 (20%)	\$7,200,000
19. Ham. Co-Ronald Reagan	\$6,000,000	\$1,200,000 (20%)	\$7,200,000

***Funding for Right-of-way phase only**

CMAQ federally funded projects

	Federal Funds	Match (%)	Project Cost
1. Cincinnati-Streetcars	\$4,000,000	\$59,184,602 (94%)	\$63,184,602
2. CTC – 2013 buses	\$912,000	\$222,800 (20%)	\$1,140,000
3. CTC – 2014 buses	\$912,000	\$222,800 (20%)	\$1,140,000
4. Clermont TID-ITS	\$2,168,000	\$542,000 (20%)	\$2,710,000
5. Columbia Township	\$1,786,400	\$446,600 (20%)	\$2,233,000
6. SORTA – Transit Hub	\$4,000,000	\$1,000,000 (20%)	\$5,000,000
7. Mason – Bethany Road	\$1,317,600	\$878,400 (40%)	\$2,196,000
8. SORTA – 2014 buses	\$3,773,099	\$943,275 (20%)	\$4,716,374
9. CTC – Operations Center	\$4,000,000	\$1,000,000 (20%)	\$5,000,000
10. Monroe	\$1,068,249	\$267,063 (30%)	\$1,335,312
11. Montgomery	\$686,400	\$171,600 (20%)	\$858,000
12. Blue Ash	\$500,000	\$540,000 (52%)	\$1,040,000
13. ORDC – Locomotives	\$2,624,526	\$656,132 (20%)	\$3,280,658
14. Mason – Kings Island Dr	\$4,318,824	\$1,054,706 (20%)	\$5,373,530

Mr. Brayshaw suggested that the City look at the underground utilities and the need for upgrades for the streetcar project, similar to what is done for highway projects. Mr. Moore explained that the funding requires that right-of-way and utilities be reviewed.

Mr. Brayshaw moved to approve Resolution OKI 2010-18 regarding the prioritization of Ohio STP/CMAQ applications. Mr. Bogard seconded the motion. Motion carried.

E. Amendment #26 of the FY 2008-2011 Transportation Improvement Program

Mr. Paine, Staff, stated that the amendment reflected in the proposed resolution lists 8 highway projects in Ohio, 1 highway project in Kentucky and 1 highway project in Indiana that are recommended for addition or revision in the current TIP. Because the scope, cost and timing of included projects is subject to periodic change and because new projects are continually being developed, the TIP is formally amended several times a year, as needed.

Mr. Reed moved that the Executive Committee approve Resolution OKI 2010-19 concerning Amendment #26 of the FY 2008-2011 Transportation Improvement Program. Mr. Rose seconded the motion; motion carried.

ITEM #4: CONSENT AGENDA

President Pendery stated that each month a written report of committee activities is mailed to the Board of Directors. This mailing includes April Consent Agenda Items.

- A. Regional Planning
 - Regional Land Use Commission
 - Regional Greenspace Office

- B. Transportation
 - Freight Working Group
 - Environmental Justice Advisory Committee

- C. Environmental
 - Water Quality Program
 - Regional Clean Air Program Consent Agenda

Mr. Bogard moved that the Executive Committee approve the consent agenda as mailed.
Mr. Reed seconded the motion; motion carried.

- D. Committee announcements and/or updates

There were no committee announcements and/or updates.

ITEM #5: OTHER BUSINESS

Mr. Maxey pointed out that there was limited parking available for the meeting. He asked whether there are alternate parking instructions. Mr. Policinski stated that he would discuss it with the building manager.

President Pendery announced that the next meeting of the OKI Board of Directors is scheduled for 10:30 a.m., June 10, 2010 in the OKI Board Room.

ITEM #6: ADJOURNMENT

There being no further business, Ms. Matacic moved that the Executive Committee meeting be adjourned. Mr. Reed seconded the motion; motion carried. The meeting adjourned at 11:39 a.m.

STEVE PENDERY, PRESIDENT

MARK R. POLICINSKI, SECRETARY

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Transcribed: 05/25/2010

OKI Board of Directors

01/14/2010 02/11/2010 02/13/2010 03/01/2010 03/11/2010 04/08/2010 05/13/2010

	E	E																		
Bobby Allen City of Dayton	E	E																		
Mike Apgar City of Florence	Y	Y																		
Robert Ashbrock City of Reading	Y																			
James Babey City of Cheviot																				
Timothy Bachman City of Fairfield	Y	Y				Y	Y	Y	Y											
Craig Beckley Sparta Township	Y						Y													
Cindi Bedinghaus City of St. Bernard																				
Mary Pat Behler City of Independence																				
Dan Bell City of Taylor Mill																				
Kenneth H. Bogard City of Oxford	Y	R				Y	Y	Y	Y											
Dwayne Boso, RA Clermont County Planning Comm						Y	Y													
Tony Bradburn City of Mason	Y	Y				Y	Y	Y												
Rick Brasington City of Madeira	Y					Y	E	Y	Y											
William Brayshaw Hamilton County Eng. Office	Y	E				Y	Y	Y	Y											
Greg Breetz, P.E. P.L.S. Burgess & Niple, Limited	Y	Y					Y													
Mary H. Brown City of Ft. Thomas																				

EXHIBIT 2-A

BUDGET COMMITTEE

ITEM #2-A:

**RESOLUTION AUTHORIZING ADOPTION OF THE COUNCIL
FISCAL YEAR 2011 OPERATING AND CAPITAL BUDGETS**

DESCRIPTION:

The Council adopts a Budget annually which is used as an internal tool for measuring inflow of revenues and outlay of funds. It is also used as a management tool for the Board to evaluate programs and projects of the Council and review the outlay of funds against a benchmark. The attached fiscal year 2011 Budget is proposed to meet the federal requirements of the MPO as well as address the desires of the local elected officials.

The attached budget includes analysis of forecasted fiscal year 2010 activities compared to the original fiscal year 2010 budget and compared to the fiscal year 2011 operating budget. It also includes a capital outlay plan that defines anticipated capital purchases during the next fiscal year. Finally, there is the programmatic summary that shows, by major program areas, the composition of the overall budget.

OKI Resolution 2010-20 requests adoption of the fiscal year 2011 Operating and Capital Budgets as attached.

ACTION

RECOMMENDED: Adoption of OKI Resolution 2010-20

EXHIBIT: OKI Resolution 2010-20.

RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS

APPROVING THE PROPOSED GENERAL OPERATING
BUDGET FOR FISCAL YEAR 2011 AND PROVIDING FOR CONTRACTS BETWEEN THE
COUNCIL OF GOVERNMENTS AND ITS FUNDING AGENCIES

WHEREAS, the Ohio-Kentucky-Indiana Regional Council of Governments (herein called "Council of Governments") has prepared a general operating budget for Fiscal Year 2011 (herein called "Budget"); and

WHEREAS, agreements providing for the payment of the amounts set forth in the Budget by each of the funding agencies must be prepared and executed: Now, therefore,

BE IT RESOLVED that the Board of Directors of the Ohio-Kentucky-Indiana Regional Council of Governments, at its June 10, 2010 meeting, hereby approves the Budget as presented, subject only to approval by the funding agencies; and

RESOLVED FURTHER that the Executive Director be and hereby is authorized and directed to prepare agreements between the Council of Governments and each of its funding agencies to provide for the payment to the Council of Governments of each funding agency's share of the Budget as set forth in such Budget; and

RESOLVED FURTHER that the Executive Director may make such adjustments as may be necessary to the time schedule of payments provided for in each funding agreement without further approval of the Board of Directors provided that all such payments shall be made within Fiscal Year 2011; and

RESOLVED FURTHER that the Executive Director be and hereby is authorized and directed to present such agreements to each funding agency for consideration and execution; and

RESOLVED FURTHER that the Executive Director of the Council of Governments be and hereby is authorized to approve and provide for the execution of the above described agreements on behalf of the Council of Governments; and

RESOLVED FURTHER that this Resolution shall take effect on the 1st day of July 2010.

STEVE PENDERY, PRESIDENT

6/10/10
tg

EXHIBIT 2-B

BUDGET COMMITTEE

ITEM #2-B:

SFY2011 OHIO WATER QUALITY GRANT (OHIO)

DESCRIPTION:

This is a request for authorization to accept state pass-through funding from the Ohio Environmental Protection Agency to carry out OKI's water quality program in the Ohio portion of the region, and to execute the grant during SFY2011.

BACKGROUND:

OKI anticipates state pass-through funding from the Ohio Environmental Protection Agency in an amount of \$75,000 for SFY 2011. OKI will develop a scope of services which details the water quality management planning activities that it will undertake in Ohio during SFY2011. The total cost for these activities in SFY2011 would not exceed \$75,000.

**ACTION
RECOMMENDED:**

Adoption of Resolution 2010-21.

EXHIBIT:

Resolution 2010-21.

**RESOLUTION
OF THE
BOARD OF DIRECTORS**

**OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

**AUTHORIZING THE EXECUTION OF AN
OHIO WATER QUALITY GRANT
WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY (OHIO EPA)**

WHEREAS, the governors of Ohio, Kentucky, and Indiana have designated OKI as the agency to carry out the planning requirements of Section 208 of the Federal Water Pollution Control Act Amendments of 1972 for Butler, Clermont, Hamilton, and Warren Counties in Ohio; Boone, Campbell, and Kenton Counties in Kentucky; and Dearborn and Ohio Counties in Indiana, and

WHEREAS, OKI has prepared a regional water quality management plan in accordance with applicable law, and

WHEREAS, OKI's Executive Committee adopted OKI's regional WQM Plan at its public meeting of February 23, 1978, and

WHEREAS, it is recognized that the regional WQM plan needs to be updated from time to time to accommodate and reflect the ever-changing circumstances resulting from urban activities and stemming from local, state, and federal policies and/or directives,

NOW, THEREFORE BE IT RESOLVED, that the OKI Board of Directors, at its June 10, 2010 meeting, hereby authorizes and directs the Executive Director to file and execute a State Fiscal Year 2011 grant application with the Ohio EPA for state pass-through funds for water quality planning in an amount of \$75,000;

FURTHER RESOLVED, that the Executive Director is authorized to take any other actions necessary to fulfill the intent of this Resolution;

FURTHER RESOLVED, that the Executive Director is authorized to amend the OKI budget to accommodate this resolution and to include a total water quality planning budget not to exceed \$75,000 for these SFY2011 Ohio activities; and

FURTHER RESOLVED, that the Executive Director hereby is authorized to provide for the execution of the above described agreement on behalf of the Council of Governments.

STEVE PENDERY, PRESIDENT

EXHIBIT 2-C

BUDGET COMMITTEE

ITEM3-C: RESOLUTION AUTHORIZING RETAINING MICROCODE, INC. AS SUPPORT FOR THE COUNCIL COMPUTER ADMINISTRATION

DESCRIPTION: The Council has used the services of a consultant as a cost effective method of maintaining the OKI computer network and related technical computer issues. The consultant provides ongoing software and hardware services in an array of administrative and programmatic technical areas. The consultant works one day per week in the OKI offices and is available 24/7 as emergency needs require. The high competency level of this consultant and their full knowledge of the complex OKI technical/administrative network, combined with very competitive rate structure leads staff to once again request authority to retain the services of MicroCode, Inc. for Fiscal Year 2011, at authority level of \$48,000. This contract was last put out for bid in April of 2006.

OKI Resolution 2010-22 requests authorization from the Board of Trustees to retain the services of MicroCode, Inc. during FY 2011 at a maximum amount not to exceed \$48,000.

ACTION

RECOMMENDED: Adoption of OKI Resolution OKI 2010-22

EXHIBIT: Resolution OKI 2010—22

OKI 2010-22

**RESOLUTION
OF THE
BOARD OF DIRECTORS OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

**AUTHORIZING THE CONTINUED USE OF MICROCODE, INC. FOR
COMPUTER, INTERNET, AND NETWORK ASSISTANCE FOR COUNCIL
ACTIVITIES**

BE IT RESOLVED that the Board of Directors, at its June 10, 2010 meeting, authorizes the Executive Director to retain the services of MicroCode, Inc. as Computer Expert, as provided for in Article VII, Section 2 of the Council By-Laws, for Fiscal Year 2011, in an amount not to exceed \$48,000.

STEVE PENDERY, PRESIDENT

06/10/2010
dts

EXHIBIT 3-A

INTERMODAL COORDINATING COMMITTEE REPORT



Ohio · Kentucky · Indiana
Regional Council of Governments

DATE: JUNE 10, 2010

TO: OKI BOARD OF DIRECTORS

FROM: ERIN DONOVAN, ICC FIRST VICE CHAIR

RE: ATTENDANCE SHEETS

Per a request from the Board of Directors, please find attached the attendance sheets from the Intermodal Coordinating Committee meetings from July 2009 through May 2010. A chart showing the attendance trend through the period is also included.

This information will be provided semi-annually to the Board.

Steve Pendery
President

Mark R. Policinski
Executive Director

**ICC Average Attendance January 2003 - May 2010
Members (66 members on ICC as of May 2010)**

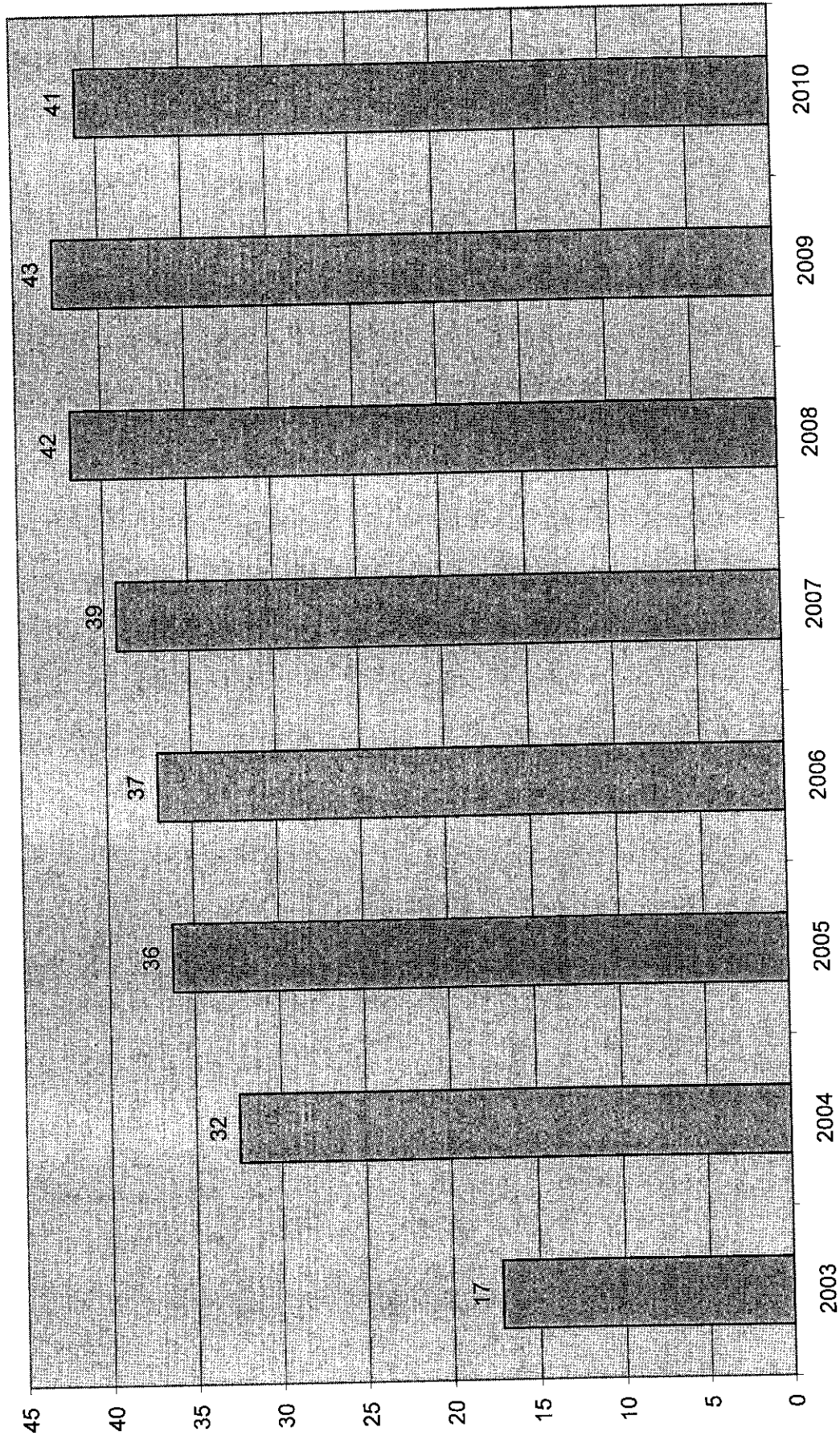


EXHIBIT 3-B

INTERMODAL COORDINATING COMMITTEE REPORT

INTERMODAL COORDINATING COMMITTEE

BY-LAWS

FUNCTIONS, DUTIES, AND RESPONSIBILITIES FOR THE INTERMODAL COORDINATING COMMITTEE OF THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS (HEREIN REFERRED TO AS "THE COUNCIL")

ARTICLE I – AUTHORITY AND PURPOSE

- Section 1 Authority
Article III C, of the Articles of Incorporation of the Council, establishes an Executive Committee.
- Article III of the Council By-Laws specifically grants the Board of Trustees and/or the Executive Committee to establish such other committees which they deem appropriate, necessary or convenient and may delegate to such committees any of their powers except to fill vacancies or alter By-Laws."
- Section 2 Name of Committee
The name of this committee shall be the Intermodal Coordinating Committee of the Ohio-Kentucky-Indiana Regional Council of Governments (Herein referred to as the "ICC").
- Section 3 Purpose
The purpose of the ICC is to provide technical advice and assistance to the Technical Studies Director and staff in such areas as, but not limited to, regional planning, land use, transportation, air quality, traffic engineering, open space, and any special purpose projects, as well as preparing recommendations to the Executive Committee and Board of Directors of the Council in these areas.
- Section 4 Function
The ICC is to guide the technical aspects of the council through the Executive Committee and Board of Directors.
- Section 5 Membership
All members of the ICC will be selected yearly based on recommendations from the ICC, prior to the June ICC meeting, by the president of the council. The ICC is an advisory committee, and as such, members are not required to be a member of the Board of Directors of the Council.
- Participating agencies shall be entitled to representation as outlined in Article III. The President of the Council may appoint such other members whose broad technical knowledge and experience in transportation

planning, regional planning, and/or related fields, should be made available. The ICC itself may recommend additional members to the president of the Council. It is the responsibility of the participating agency to notify the president of the council if any change in agency representation is recommended and to nominate representatives to be selected by the president of the council.

Section 6 Duties and Responsibilities

1. Provide general technical advice for the Executive Committee and Board of Directors as required.
2. Review and comment on technical issues associated with the various studies and recommended plans before submission to the Executive Committee or Board of Directors.
3. Advise and assist the Technical Studies Director and staff in obtaining data required for continuing transportation planning commensurate with the Overall Work Program, and other agreements for all areas of planning.

Section 7 Voting

Members duly selected by the President of the Council under Article I, Section 5 and of good standing shall be the only members to vote on issues brought before the ICC. Pre-approved designated alternates may vote in the absence of the member.

In months when the ICC does not meet, the Chair may request an electronic vote on TIP administrative modifications. Administrative modifications are approved by the ICC and do not require approval by the OKI Executive Committee/Board of Trustees. ICC members in good standing will be notified by e-mail at least one week prior to the vote when electronic votes are requested. A simple majority of at least as many required for a quorum for normal monthly meetings (see Article V, Section 3) will be required for passage.

Section 8 Member of Good Standing

A member will be considered of "good standing" if attending regular meetings at least once per calendar quarter.

Section 9 Alternates

Each member may designate one alternate to represent them. Alternates may only represent the member for which they are designated.

ARTICLE II – ORGANIZATION

Section 1 Officers

The officers shall consist of Chair, First Vice-Chair, Second Vice-Chair and Secretary.

Section 2 Election of Officers
 Officers shall be elected annually by the membership of the ICC at the June meeting. Vacancies in offices shall be filled for the un-expired term in the same manner.

Section 3 Terms of Office
 Elected Officers shall be elected for a one (1) year term to begin July 1st of each year, and end June 30th the following year. No officer shall serve more than two (2) consecutive terms in any one office.

Section 4 Duties of Officers

1. Chair – to preside at all meetings of the ICC and to call special meetings as needed. The Chair shall represent the ICC at Executive Committee and Board of Directors meetings.
2. First Vice-Chair – To perform the duties of the Chair in his/her absence.
3. In the absence of the Chair and First Vice-Chair, the Second Vice-Chair shall act as Chair.
4. Secretary – To record the minutes and attendance, prepare required reports; notify members of meetings, and such other duties as required or directed by the committee. Notice of meetings shall be mailed at least one week in advance of meeting date. (The Secretary will be appointed from the Council Staff by the Executive Director of the Council and shall be a non-voting member).

Section 5 Parliamentary Authority
 The Rules contained in the current edition of Roberts Rules of Order shall govern the ICC in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the ICC may adopt.

ARTICLE III – MEMBERSHIP

Section 1 Membership
 Membership in the ICC shall be comprised of representatives from the qualifying agencies. Nominations will be accepted for members and one alternate from the following:

<u>Membership Designation</u>	<u>Number of Members</u>
At-large	3
Aviation (1 each, Cincinnati, Butler, NKY)	3
Bike/Pedestrian	1
Chamber of Commerce	1
Cities over 100K population (3 each)	3
OH Cities over 40K population (2 each)	6

KY Cities over 40K population (2 each)	2
County Engineer/Road Mgr. (1 ea. County)	8
County Planning (1 ea. County + NKADD)	9
DOT (ODOT-2, KYTC-2 INDOT-1)	5
EJ Representative	1
Environmental	3
FHWA (1 each federal-region <u>state</u>)	2 3
Freight	1
IN City under 40K population	1
KY City under 40K population	3
OH City under 40K population	4
Port Authority	1
TID (1 each, Butler, Clermont, Hamilton)	3
Townships over 40K population (1 each)	5
Transit (1 each system)	6
Grand Total	71 72

ARTICLE IV – SPECIAL COMMITTEES/SUBCOMMITTEES

- Section 1 Special committee/subcommittee formation
Special committees or subcommittees shall be formed when necessary to provide supplemental technical personnel and advice on various phases of the planning process.
- Section 2 Special committee/subcommittee members and chairperson
Chair and members of special committees/subcommittees shall be appointed by the Chair of the ICC.

ARTICLE V – MEETINGS

- Section 1 ICC Meetings
The ICC shall hold regular meetings on Tuesday preceding the second Thursday of each month at 9:30 a.m. in the OKI Board Room or at such other time as agreed upon. Notice of a change in meeting shall be mailed to ICC members at least one week in advance of the meeting date.
- Section 2 Special Committee/Subcommittee Meetings
Special committees/subcommittees shall meet as determined by the chairperson of said committee.
- Section 3 Quorum
Fifteen (15) members of the ICC shall constitute a quorum for a regular meeting. Fifteen (15) or one-third of the membership of special committees/subcommittees whichever is lower, shall constitute a quorum for a special meeting. The act of the majority of the members of the ICC

present at the meeting at which a quorum is present shall be the act of the ICC.

ARTICLE VI – AMENDMENT OF ARTICLE

Section 1 How Amended

These articles may be amended by a majority vote of the Executive Committee/Board of Trustees approving the recommendation of the ICC.

Approved: 09/11/03

Updated: 12/2006

EXHIBIT 3-C

INTERMODAL COORDINATING COMMITTEE REPORT

ITEM: 3-C: AMENDMENT #27 OF THE OKI FISCAL YEARS 2008-2011
TRANSPORTATION IMPROVEMENT PROGRAM

DESCRIPTION: The attached exhibit, in resolution form, describes the specific revisions proposed.

BACKGROUND: OKI is responsible for preparing biennially a four-year program of projects in this region that will make use of available Federal-Aid Highway funds and Federal Transit Administration funds. Inclusion in this program is a prerequisite for such federal assistance. Because the scope, cost, and timing of the included projects are subject to periodic change, and because new projects are continually being developed, the TIP is formally amended several times a year, as needed.

The amendment reflected in the proposed resolution lists 4 highway projects in Ohio, 3 highway projects in Indiana plus several transit projects for Butler County RTA, Clermont Transportation Connection and SORTA that are recommended for addition or revision in the current TIP with existing funding.

Prior to presentation to the Board of Directors, the proposed changes are reviewed by staff and presented to the Intermodal Coordinating Committee. The Intermodal Coordinating Committee considers the issue, and makes a recommendation to the Board of Directors.

AUTHORITY: 23 CFR, §450.324.

FUNDING: The fiscally constrained items proposed for amendment have an associated funding amount and source specified. Staff has determined that there is adequate funding available, or anticipated to be available, and the funding amounts are shown in year of expenditure figures for these projects.

ACTION RECOMMENDED: Adoption of Resolution OKI 2010-23.

EXHIBIT: Resolution (OKI 2010-23) Concerning Amendment #27 of the OKI Fiscal Years 2008-2011 Transportation Improvement Program.

RESOLUTION

**OF THE BOARD OF DIRECTORS OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

**CONCERNING AMENDMENT #27 OF THE
FISCAL YEARS 2008 -- 2011 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Ohio Kentucky Indiana Regional Council of Governments (OKI) is designated as the Metropolitan Planning Organization (MPO) by the Governors of Ohio, Kentucky and Indiana acting through the Ohio Department of Transportation (ODOT), the Kentucky Transportation Cabinet (KYTC) and the Indiana Department of Transportation (INDOT) and in cooperation with locally elected officials in the OKI region; and

WHEREAS, the Intermodal Coordinating Committee (ICC), as the technical advisory committee to OKI, has reviewed and recommended the projects listed in the resolution and recommend that they be added/amended into the Transportation Improvement Program (TIP); and

WHEREAS, all federally funded transit and highway projects in the Ohio Counties of Butler, Clermont, Hamilton and Warren, the Kentucky Counties of Boone, Campbell and Kenton and the Indiana County of Dearborn must be included in the TIP prior to the expenditure of federal funds and be listed with year of expenditure dollars; and

WHEREAS, the amendments are consistent with the *OKI 2030 Regional Transportation Plan* adopted on June 12, 2008 and the OKI Regional ITS Architecture adopted on March 13, 2008; and

WHEREAS, these amendments are consistent with OKI's previous air quality conformity analysis of June 12, 2008 and approved by the Federal Highway Administration on September 26, 2008 and it has been determined through interagency consultation that a new conformity finding is not needed; and

WHEREAS, for amendments involving exempt projects as listed in 40 CFR Part 93.126 are exempt from transportation conformity requirements and public review is not required as per the OKI Participation Plan; and

WHEREAS, for amendments involving non-exempt projects that are not regionally significant, both public review and transportation conformity determination are required. These projects may rely on a previous regional emissions analysis and the public participation process consists of posting the amendment and conformity reports on OKI's website and the opportunity to comment for at least 30 days prior to the OKI Executive Committee/Board of Directors action; and

WHEREAS, amendments involving non-exempt projects that are regionally significant must be listed in the Metropolitan Transportation Plan (MTP). If these projects are not listed in the MTP, public participation is provided through either a series of public meetings and a public hearing related to the MTP Update, or, if the TIP amendment for a capacity project occurs in the interval between MTP updates, through a public hearing to amend the MTP and a new conformity determination is required; and

WHEREAS, the environmental justice impacts of these amendments have been considered with "Executive Order 12898 Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations"; and

WHEREAS, this amendment will result in a TIP that remains fiscally constrained;

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Ohio Kentucky Indiana Regional Council of Governments, at its regular meeting on June 10, 2010 hereby amends the Fiscal Years 2008 – 2011 Transportation Improvement Program as listed below:

STEVE PENDERY, PRESIDENT

OKI MPO
PROPOSED ACTIONS--TIP AMENDMENT #27
 June 10, 2010

OHIO PROJECTS

PID	MTP ID	Project Title	Project Description and Action	Sponsor	Fund Type	Phase	TIP Fiscal Years					
							Pre FY 08	FY 08	FY 09	FY 10	FY 11	Post FY 11
84547	O/M	CLE SR 132-10.75 (Clermont County)	Add: Rehabilitate bridge no. CLE-132-1077, SFN 1302884 which carries SR 132 over a tributary of the East Fork Little Miami River.	ODOT	State	PE			\$14,310			
					State	ROW			\$2,400			
					STP	CON				\$196,800		
					State	CON				\$49,200		
					Total Project Estimate: \$262,710							Sale Date: 4th Quarter FY 2011
A/Q Status: Exempt												
79850	O/M	WAR US 42-0.00 (Warren County)	Revise: Addition of turn lanes, bike lane and sidewalk from Butler Warren Road to Tylersville Road.	Mason	OKI-STP	ROW			(no ROW phase previously)	\$600,000		
					Local	ROW			(no ROW phase previously)	\$1,000,000		
					OKI-STP	CON				(previously \$3,500,000)	\$4,986,995	
					Local	CON				(previously \$3,643,000)	\$2,805,184	
					Total Project Estimate: \$9,392,179							Sale Date: 2nd Quarter FY 2012
A/Q Status: Exempt												
87017	O/M	D08 TSG FY 2011 (District wide)	Add: Install by contract traffic signals at various locations in district 8--locations to be determined.	ODOT	SAF	CON					\$1,540,000	
					Total Project Estimate: \$1,540,000							Sale Date: 4th Quarter FY 2011
A/Q Status: Exempt												
88453	p. 13-3	OKI Pilot Rideshare/HOV Parking Program	Add: Pilot program to assist carpools with 2 or more persons parking at the Banks Intermodal Facility.	OKI	OKI-CMAQ	PL					\$500,000	
					Local	PL				\$125,000		
					Total Project Estimate: \$625,000							Begin Date: 1st Quarter FY 2011
A/Q Status: Exempt												

INDIANA

Des #	MTP ID	Project Title	Project Description and Action	Sponsor	Fund Type	Phase	TIP Fiscal Years					
							Pre FY 08	FY 08	FY 09	FY 10	FY 11	Post FY 11
1005702	O/M	Bridge 55--Collier Ridge Bridge	Add: Bridge replacement--Bridge 55 on Collier Ridge Road over Tanner's Creek.	Dearborn County	STP	PE					\$268,200	
					Local	PE				\$67,050		
					STP	ROW				\$184,800		
					Local	ROW				\$46,200		
					STP	CON				\$347,000		
					Local	CON				\$86,750		
					Total Project Estimate: \$1,000,000							Letting Date: FY 2013
A/Q Status: Exempt												
0900106	O/M	IR 74 Guardrail	Delete: Install new guardrail on various locations of IR 74 in Dearborn County. Project moved to Ripley County.	INDOT	STP	CON					\$896,400	
					Total Project Estimate: \$896,400							Letting Date: FY 2011
A/Q Status: Exempt												
1005724	O/M	IR 74 Guardrail	Add: Install new guardrail on IR 74 from SR 101 to the Ohio State line.	INDOT	STP	CON					\$750,000	
					Total Project Estimate: \$750,000							Letting Date: FY 2012
A/Q Status: Exempt												

O/M--Non capacity projects are consistent with the operations/maintenance aspects of the MTP. See Goal 6: Emphasize the Preservation of the Existing System, 2030 MTP, page 1-8.

Butler County RTA (revised 6-10-10, Amendment #27)

Delete	Modify	Add	T #	MPO Name	Transit System	FTA ALU Code	Project Description	PID	Quantity	Expansion or Replacement	Accessible	Air Quality	Type	State FY	Fiscally Constrained	Federal Funding	Federal Funding Source	State Funding	State Funding Source	Local Funding	Local Funding Source	Total Project Cost
		NEW		OKI	BCRTA	11.42.20	Automatic vehicle location software (AVL) and on-board vehicle camera & sound monitoring system	88486	20			Exempt	Capital	2011	Yes	\$200,000	OKI STP (ATA7)			\$50,000	Other	\$250,000

Clermont Transportation Connection (revised 6-10-10, Amendment #27)

Delete	Modify	Add	T #	MPO Name	Transit System	FTA ALU Code	Project Description	PID	Quantity	Expansion or Replacement	Accessible	Air Quality	Type	State FY	Fiscally Constrained	Federal Funding	Federal Funding Source	State Funding	State Funding Source	Local Funding	Local Funding Source	Total Project Cost
		NEW		OKI	CTC	11.12.01	40' Diesel buses	88579	2	Expansion	Yes	Exempt	Capital	2011	Yes	\$750,000	State CMAQ					\$750,000

SORTA (Revised 6-10-10, TIP Amendment #27)

Delete	Modify	Add	T#	MPO	Transit System	FTA ALU Code	Project Description	PID	Quantity	Expansion or Replacement	Accessible	Air Quality	Type	State FY	Fiscally Constrained	Federal Funding	Federal Funding Source	State Funding	State Funding Source	Local Funding	Local Funding Source	Total Project Cost
		NEW		OKI	SORTA	11.79.00	Project Administration					Exempt	Capital	2010	Yes	\$4,474	5307-Urban Formula			\$16,119	Tax	\$80,593
		NEW		OKI	SORTA	11.44.03	Relocate fare systems					Exempt	Capital	2011	Yes	\$24,000	5307-Urban Formula			\$8,000	Dedicated Local	\$30,000
		NEW		OKI	SORTA	11.44.03	Upgrade facilities					Exempt	Capital	2011	Yes	\$9,600,000	5307-Urban Formula			\$2,400,000	Dedicated Local	\$12,000,000
		NEW		OKI	SORTA	11.12.01	40' Diesel Electric buses	88584	3	Replacement	Yes	Exempt	Capital	2010	Yes	\$1,934,400	State CMAQ					\$1,934,400

DEFINITIONS:

- Delete: Completely deleted from the STIP
- DEL = Completely deleted from the STIP
- REPR = Re programmed into another project T-0000
- Modify: Modified items are in bold
- AMNT = Dollar amounts have changed
- DESC = Description has changed
- FISC = Project is now fiscally constrained
- FUND = Source of funding has changed
- ALL = All code has changed
- YEAR = Year has changed
- Add:
- NEW = Completely new project in the STIP
- ILLU = Moved from the illustrative table
- MAST = Moved from the master STIP list to the ARPA list
- REPL = Replaced another ARPA project T-0000

EXHIBIT 4

CONSENT AGENDA



Ohio • Kentucky • Indiana
Regional Council of Governments

DATE: JUNE 2, 2010
TO: OKI BOARD OF DIRECTORS
FROM: STEVE PENDERY, PRESIDENT
RE: CONSENT AGENDA ITEMS

Each month a written report of committee activities is mailed to the Board of Directors. At the meeting action requested will be a motion to approve the committee reports.

Questions and/or concerns regarding committee reports may be directed to staff by calling (513) 621-6300 (staff extension is noted next to name in the report), or by e-mail at plan@oki.org.

Listed below are consent agenda items to be presented at the June 10, 2010 Board of Directors meeting

A. Regional Planning

1. Regional Land Use Commission

Chair: Ken Reed

Staff: Emi Randall (ext. 239) erandall@oki.org

Jane Wittke (ext. 125) jwittke@oki.org

Travis Miller (ext. 110) tmiller@oki.org

Staff has continued preparing for the 'Sustainable Communities Planning Grant Program' opportunity. HUD has postponed their expectation to issue a Notice of Funding Availability (NOFA) until May. The dollars being proposed for projects available to regions our size (500,000+ pop.) is \$5 million. The funds are contemplated to be awarded to regions for preparation and implementation of what HUD is referring to as 'Regional Plans for Sustainable Development'. OKI's Strategic Regional Policy Plan is very consistent with what HUD defines as a 'Regional Plan for Sustainable Development'. Staff prepared and presented information regarding the grant program to a group of interested agencies on April 23 and has continued to engage and inform interested parties as a regional application is prepared. Once the NOFA is published, staff will be informing the LUC steering committee and working toward generating a regional application following the HUD guidelines.

Staff is providing technical support to the City of Cincinnati comprehensive plan update process and participated in the Plan Cincinnati Health, Environment, and Open Space Working Group meeting May 4 and the Steering Committee meeting May 19.

Steve Pendery
President

Mark R. Policinski
Executive Director

Staff is providing technical assistance to Anderson Township by participating on the Township Comprehensive Plan update steering committee and attended a steering committee meeting May 12.

Staff is providing support to the Hamilton County Regional Planning Commission efforts to conduct a series of three seminars between October 2010 and January 2011 on topics of sustainability. Staff met with HCRPC staff and others supporting the effort on May 26 to discuss topic ideas and refine the program concepts.

Staff is participating on the Metropolitan Sewer District (MSD) Communities of the Future advisory committee and attended the second meeting of the committee on April 30. The Communities of the Future project is intended to guide MSD toward sustainable watershed solutions across the Mill Creek Watershed. The advisory committee is working to refine the vision of the project as well as work to begin developing strategies necessary to implement the vision.

Staff is researching and preparing information for future Land Use Commission consideration regarding performance metrics related to the policies of the Strategic Regional Policy Plan. Certain regional performance metrics, including housing and environmental, will also likely be necessary to consider with future updates of the Long Range Transportation Plan.

2. Regional Greenspace Office

Staff: Margo Lindahl (ext. 126) mlindahl@oki.org

Staff continued to prepare for the upcoming local-agency consultations. A prototype format was finalized for the county maps; maps have been prepared for two counties.

For the major parks and preserves that are included on these maps (sites of 100 acres or more), staff added new and revised data to the mapfile information (data collected last month for name, ownership, size, accessibility, etc.) and refined map categories to further distinguish between parks and other conserved lands. In addition, staff contacted a dozen agencies or organizations in an effort to obtain information on the boundaries of parks with significant differences between OKI GIS acreage and the acreage reported on agency websites. The effort resulted in resolving many of the boundary discrepancies and also provided OKI with data for refining the boundaries and locations of other greenspace sites (including shapefiles for ODNR property and updated Hamilton County Park District multi-county data).

Staff expanded the discussion framework for the upcoming consultations and finalized tables that supplement the maps.

Staff participated in meetings of the OKI Land Use Advisory Committee (May 13) and the first meeting of the Health, Environment, and Open Space Working Group for the

Cincinnati comprehensive plan update (May 4), and in a webconference for the Planning and Environment Linkages Program sponsored by the FHWA (PEL: Tools for Adopting and Implementing a PEL Approach, on May 19).

B. Transportation

1. Regional Freight Working Group

Staff: Robyn Bancroft (ext. 211) rbancroft@oki.org

OKI Regional Freight Plan: A resolution to enter into contract with Parsons Brinckerhoff (PB) was approved at the OKI ICC and the Executive Committee May meetings. A draft contract between OKI and PB has been drafted. OKI is awaiting authorization and a signed contract from KYTC to proceed with the PB contract.

ORDC (Norfolk Southern) CMAQ Double Stack Clearance Project: ODOT is very close to issuing notice to proceed to NS. Staff is working with ORDC, ODOT and NS to draft a press release regarding the entire project as soon as notice to proceed is issued. A quote from OKI Executive Director and OKI logo have been shared.

Other activities: Staff completed an email survey request from Wilbur Smith entitled *National Cooperative Urban Freight Movement Questions*. Staff attended the European-American Chamber of Commerce (EACC) 2010 Conference in downtown Cincinnati May 5.

Staff participated in a Webinar entitled *Talking Freight - Data for State and Local Freight Planning* on May 19.

2. Environmental Justice Activities

Staff: Florence Parker (ext. 103) fparker@oki.org

Staff forwarded emails to OKI's DBE Certified Vendor Bid List from the African American Chamber regarding a workshop on marketing; from the Cincinnati Public School System (CPS) regarding the protocol for doing business with CPS and from the Ohio Department of Development regarding an upcoming trade show.

Staff responded to an inquiry from a female business owner asking about the protocol to register her company, which is currently WBE (Women Business Enterprise) certified, with OKI as a DBE.

Staff spoke to a U.C. Transportation Planning Class on "Public Involvement and Environmental Justice" and provided copies of the OKI Participation Plan.

C. Environmental

1. Water Quality Program

Staff: Jane Wittke (ext.126) jwittke@oki.org

Bruce Koehler (ext.112) bkoehler@oki.org

General Water Quality Activities

In May OKI staff continued to respond to requests for determinations about whether wastewater facility projects would be in conformity with OKI's Regional Water Quality Management Plan prepared under Section 208 of the Clean Water Act. Conformity with OKI's "208" Plan is a condition before state agencies can issue permits for projects to proceed, and staff received conformity review requests about potential projects in Dearborn County and the village of Maineville in Warren County.

Throughout May, staff continued work on an updated 208 Plan for Butler, Clermont, Hamilton and Warren counties. For a chapter on the management of nonpoint source pollution, staff researched, analyzed and formatted geospatial data and revisited several dozen pages of text. For a chapter on watershed planning, staff prepared survey questions, researched websites and interviewed watershed group leaders.

As part of work to update the 208 Plan for the Ohio Counties, staff conferred with the Ohio EPA staff member in charge of the Total Maximum Daily Loads (TMDL) process, which evaluates the sources of water pollution in major streams and the loadings of pollution which streams are able to assimilate without water quality degradation. OKI staff obtained an up-to-date map of TMDL progress and learned that the Lower Little Miami River TMDL draft should be released by June. In response to administrative comments from Ohio EPA, staff also provided additional explanation in a scope of work for planning monies appropriated by the state of Ohio for FY11 and drafted a corresponding budget.

Throughout May, staff continued work on the 2010 Stream Database for Butler, Clermont, Hamilton and Warren Counties. This included the addition of information for over 90 wastewater treatment plants, and the beneficial uses for over 150 streams. Work was done to improve the Stream Database Reference Guide and to include a glossary as well.

Staff are also working on an update to the 208 Plan for Dearborn County through a grant obtained from the Indiana Department of Environmental Management. Following the first meeting of the advisory committee for the Dearborn County Plan Update on April 12, staff continued to assemble data on water quality, population and land use, and point and nonpoint sources of pollution. Staff prepared publicity materials for a public meeting held in Lawrenceburg on May 10 including media advisories, flyers and webpage announcements; these materials and the legwork provided by advisory

committee members resulted in media coverage before and after the May 10th meeting.

The public meeting featured a 20-minute slide presentation followed by a question and answer session and displays staffed by members of the project team. The displays included over-sized county maps of watersheds and hill shade; streams and lakes; impaired streams; wastewater treatment facilities and facility planning areas; population trends by township; and future land use. Those attending were asked to fill out a brief survey about their water quality concerns, perceived obstacles to addressing water quality issues, and ideas to remove or reduce these obstacles. Following the public meeting, a summary of the discussion and the survey responses were posted on the Dearborn County website along with copies of the display materials.

In late April and early May, the OKI staff member who serves as secretary of the Friends of the Great Miami followed through on communications and administrative tasks generated by the watershed group's Annual Meeting.

On May 1, OKI staff volunteered for Clean Sweep of the Great Miami River, a yearly riverside cleanup from Middletown to the Oxbow Wetland near the Ohio River. Staff coordinated the New Miami site, where volunteers found 940 pounds of scrap iron in or near the Great Miami.

On May 8, OKI staff helped analyze the phosphate and nitrate levels in 74 water samples collected for Saturday Stream Snapshot, a citizen volunteer monitoring program.

On May 15, staff collected river and stream water samples at four sites for the Great Miami Water Quality Monitoring Project, a new program organized by University of Cincinnati, Rivers Unlimited and Friends of the Great Miami.

On May 20, staff participated in a strategic planning session with the Aquifer Preservation Subdistrict of the Miami Conservancy to identify priority program needs for research, analysis and communication and potential projects to meet those needs.

On various dates in May, OKI staff provided environmental information or guidance to a University of Cincinnati graduate student studying the Mill Creek, the City of Springboro, a University of Cincinnati professor of aquatic ecology, Rivers Unlimited, a web manager setting up contacts among environmental professionals, Friends of the Great Miami, Campbell County Conservation District, Butler Soil and Water Conservation District, Mill Creek Watershed Council of Communities, Mill Creek Restoration Project, the General Mills plant in Sharonville, the Miami Conservancy District, and the U.S. Geological Survey.

Mill Creek Watershed Council of Communities

On May 4, the OKI staff member who chairs the Watershed Council conferred with a professional facilitator, the Council's coordinator and two Council board members to plan a Strategic Planning Session for the Watershed Council.

On May 11, staff served as opening speaker for the Watershed Council's Strategic Planning Session, then participated in three-hours of planning tasks guided by a facilitator from the Community Building Institute of Xavier University.

On May 17, staff chaired a meeting of the Watershed Council's Finance Committee with the Council's coordinator and treasurer. Transfer of the Council's office to OKI in March has reduced costs and increased oversight.

On May 20, staff attended a meeting to explore the opportunity of seeking federal grant funding for extending and linking a greenway trail system that already has segments in several communities of the Mill Creek watershed.

On May 25, staff participated in a follow-up meeting to the Watershed Council's Strategic Planning Session on May 11. Core issues and tentative timelines were discussed.

Also on May 25, staff participated in a meeting of the Watershed Council's Communications Committee, which planned to concentrate on public outreach activities pledged for a \$2 million stream restoration project at the confluence of the Mill Creek main stem and the East Fork Mill Creek in Sharonville.

On May 26, staff attended a foundation grant event with four other Watershed Council representatives to receive \$2,000 from the General Mills plant in Sharonville for educational trail signage at the confluence of Mill Creek and East Fork Mill Creek.

Throughout May, the OKI staff member who serves as chair of the Watershed Council, provided policy and administrative oversight of the Council's watershed coordinator, who is based at OKI. Staff also prepared documents for reporting the local match value of in-kind services that OKI performs for a Council grant project.

Groundwater Committee

Staff finalized arrangements for the next meeting, which will include presentations on well maintenance and water distribution system corrosion issues, and distributed a survey for committee members to indicate the relative priority of their concerns and interest in various regulatory, operational, policy and program issues.

Next Meeting Date: June 2, 2010

2. Regional Clean Air Program

Staff: Sarah Fry sfry@oki.org (ext.141)

Staff presented the resolution for the 2010 marketing program to OKI's Intermodal Coordinating Committee and Executive Committee. The resolution was passed by both groups.

Staff negotiated contracts for the 2010 smog season advertising campaign. Agreements were reached with WLWT-TV, WCPO-TV, Time Warner, Insight, Metro Networks Radio, the Cincinnati Reds, Norton Outdoor, the Spanish Journal and Cincy Magazine. More than \$300,000 in contributed services was negotiated as a part of buy. The ads will start running in early June.

The 2010 Welcome Back document was created. This document will be sent to all smog alert participants as a reminder that smog season has started. It also provided participants with the opportunity to update their information and request free materials.