



Ohio - Kentucky - Indiana
Regional Council of Governments

**EXECUTIVE COMMITTEE MEETING
OF THE
OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS**

MAY 13, 2010--10:30 A.M.

OKI BOARD ROOM

AGENDA

- Call to Order
- Pledge of Allegiance
- Roll Call
- Announcements

ITEM #1: ADMINISTRATIVE

A. President's Report

- Motion to cancel July, 2010 Board of Directors Meeting and to call a meeting of the Board of Directors on June 10, 2010 in place of an Executive Committee meeting.

**B. Approval of April 8, 2010 Board of Directors Meeting Minutes
(Motion to approve and/or amend minutes)**

**C. Executive Director's Report
(No action Required)**

**D. Legislative Update
(No action Required)**

**E. Finance Officer's Report
(Motion to accept and file report)**

Steve Pendery
President

Mark R. Policinski
Executive Director

2. Budget Committee Report

A. Marketing Program for the Regional Clean Air Program

OKI is the eligible grant recipient for federal assistance to undertake the region's voluntary clean air program. The purpose of this resolution is to establish authorization for the marketing expenditures for the 2010 clean air campaign by allowing the Executive Director to enter into contracts and single commitments exceeding \$30,000. This will allow staff to execute, without delay, contracts and agreements for this time sensitive program.

Action Recommended: Approval of Resolution OKI 2010-11

B. RideShare Marketing Campaign

OKI's RideShare program serves as the Local RideShare Agency (LRA) for OKI's eight-county region. The goal of the program is to reduce single occupant vehicles from the region's congested roadways by providing commuters with alternative forms of transportation such as carpooling or vanpooling. The purpose of this resolution is to establish authorization for the marketing expenditures for the FY 2011 RideShare campaign by allowing the Executive Director to enter into contracts and single commitments exceeding \$30,000. This will allow staff to execute, without delay, contracts and agreements for this valuable program.

Action Recommended: Approval of Resolution OKI 2010-12

C. AUTHORIZATION TO ENTER A CONTRACT WITH PARSONS BRINCKERHOFF FOR THE OKI REGIONAL FREIGHT PLAN

A selection committee comprised of the Freight Working Group Co-Chairs and OKI staff has completed an extensive process to select a consultant team to assist the OKI staff in the production of the OKI Regional Freight Plan. The selection committee is recommending that the consulting team headed by Parsons Brinckerhoff be engaged.

This item is to authorize the Executive Director to execute a contract with Parsons Brinckerhoff in an amount not to exceed \$525,000.

Action Recommended: Approval of Resolution OKI 2010-13

D. RESOLUTION AUTHORIZING RENEWAL OF OKI'S LINE OF CREDIT WITH PNCBANK IN AN AMOUNT NOT TO EXCEED \$850,000

On June 10, 2010, the Council's line of credit with PNC Bank will expire. The note is in the amount of \$850,000. A line of credit is a critical tool for financial management of business operations.

OKI's largest funding sources, ODOT, KYTC, and INDOT, operate on a reimbursement system. This means that OKI is reimbursed after expenditures are paid, creating a need to have large sums of cash available. Accounts Payable can require \$100,000 - \$400,000 weekly, depending on consultant activity, and payroll requires an additional \$100,000 bi-weekly. During periods when receivables are high, OKI may experience a cash shortfall requiring use of a line of credit to meet its financial obligations.

Action Recommended: Approval of Resolution OKI 2010-14

E. General Operating Budget discussion

Action Recommended: No action at this time

ITEM #3: INTERMODAL COORDINATING COMMITTEE REPORT

A. CERTIFICATION OF THE URBAN TRANSPORTATION PLANNING PROCESS

Each year OKI is required to affirm that the regional transportation planning process is being carried out in conformance with all applicable federal regulations.

Action Recommended: Approval of Resolution OKI 2010-15

B. TRANSIT ON-BOARD SURVEY FOR THE OKI REGION

OKI seeks to engage professional services for the collection of a survey of riders on the SORTA Metro, TANK, and CTC transit systems. This survey will include a sample of daily peak and off-peak riders on all fixed public-use system routes that operate on each weekday. The survey will provide user data to the transit agency funding partners and update the OKI Regional Travel Demand Model.

Action Recommended: Approval of Resolution OKI 2010-16

C: OKI PARTICIPATION PLAN

The OKI Participation Plan describes the process and procedures for use by the agency to ensure that OKI has an active public participation process. The Plan also includes maps identifying the location(s) of the five target populations (Minority, Low Income, Elderly, Disabled and Zero-Car Households) in OKI's 8-county region.

Action Recommended: Approval of Resolution OKI 2010-17

D. Prioritization of Ohio STP/CMAQ Applications

The resolution prioritizes Ohio STP/CMAQ applications for highway, transit and non-highway freight projects that are to be included in the OKI FY 2012 – 2015 Transportation Improvement Program (TIP) when it is adopted in the spring of 2011. The 33 projects shown were reviewed and ranked by the Prioritization Subcommittee on April 27, 2010 and all were recommended for funding.
Action Recommended: Approval of Resolution OKI 2010-18

E. Amendment #26 of the FY 2008-2011 Transportation Improvement Program

The amendment reflected in the proposed resolution lists 8 highway projects in Ohio, 1 highway project in Kentucky and 1 highway project in Indiana that are recommended for addition or revision in the current TIP. Because the scope, cost and timing of included projects is subject to periodic change, and because new projects are continually being developed, the TIP is formally amended several times a year, as needed.

Action Recommended: Approval of Resolution OKI 2010-19

ITEM #4: CONSENT AGENDA

Each month a written report of committee activities is mailed to the Board of Directors. This mailing includes April Consent Agenda Items.

At the May 13, 2010 meeting of the Executive Committee a motion will be requested to approve sections A, B, and C for the committee reports dated May 5, 2010.

Questions and/or concerns regarding committee reports may be directed to staff by calling (513) 621-6300 (staff extension is noted next to name in the report), or by e-mail at plan@oki.org.

Item #4-D has been added to provide committee updates that do not need separate action from the Board of Directors.

- A. Regional Planning
 - Regional Land Use Commission
 - Regional Greenspace Office

- B. Transportation
 - Freight Working Group
 - Environmental Justice Advisory Committee

- C. Environmental
 - Water Quality Program
 - Regional Clean Air Program Consent Agenda
- D. Committee announcements and/or updates

Action Recommended: Move to accept and file consent agenda

ITEM #5: OTHER BUSINESS

ITEM #6: ADJOURNMENT